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# Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief, Intelligence School

DATE: 26 June 1956

FROM : Chief, Visual Aids Staff

SUBJECT: Weekly Activities Report  
20 June through 26 June 1956

## 1. PROGRESS ON MAJOR TRAINING AIDS

### A. Basic 3

1. Display, Graphics Register—95% completed

### B. Language

1. One chart, [ ] "—in progress

25X1

### C. Cable Secretariat

1. Spot Illustrations for revised handbook sent to customer—awaiting information on handbook layout

### D. Medical Office

1. Two charts—human skeleton—60% completed

### E. Security Office

1. Seven charts—layouts in progress

## 2. TRAINING AIDS COMPLETED DURING WEEK

### A. Basic 5

1. FI Organization Chart—a duplicate of one completed 8 June 1956.

### B. OTR/A&E

[ ] 25 YEAR RE-REVIEW

1. Five signs for office use

### C. OTR/Film Branch

1. Two [ ] street signs

25X1

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3. STATISTICAL REPORT FOR MAP SERVICES

- A. Seven requests received for maps
- B. Twelve maps distributed in OTR
- C. Eight maps were mounted
- D. One reference request received and serviced

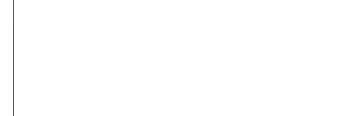
4. ADMINISTRATIVE ITEMS OF INTEREST

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A. Mr. [REDACTED] is on annual leave this week.

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B. Mr. [REDACTED] is on the second week of a two-week period of military leave.



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